

**MEETING INVITATION NOTICE****ANNUAL GENERAL MEETING OF SHAREHOLDERS
SOUTHEAST ASIA COMMERCIAL JOINT STOCK BANK 2024**

Respectfully to: Shareholders,

The Board of Directors of Southeast Asia Commercial Joint Stock Bank (“Bank”) respectfully invites shareholders to attend the 2024 Annual General Meeting of Shareholders (“AGM”) with the following content:

- 1. Time: 08:00 April 17, 2024**
- 2. Venue: Sheraton Grand Danang Resort Hotel - No. 35 Truong Sa Street, Hoa Hai Ward, Ngu Hanh Son District, Da Nang City, Vietnam.**
- 3. AGM Documents:** Shareholders, please obtain the AGM documents from the Southeast Asia Commercial Joint Stock Bank website: <https://seabank.com.vn> in the Investors section beginning March 27, 2024.
- 4. Participation conditions:** Shareholders named in the List of shareholders established by Vietnam Securities Depository and Clearing Corporation on March 19, 2024. Shareholders who do not attend the AGM may authorize another person to attend in writing according to the Power of Attorney Form published on the website of SeABank.
- 5. Registration and attendance confirmation time:**
 - Shareholders are requested to confirm attendance (on the *Confirmation of Attendance* page) or authorize attendance at the AGM before **4:00 p.m on April 12, 2024** by sending direct mail or email to the address in the Confirmation of Attendance.
 - When attending the AGM, shareholders/legal representatives of shareholders who are organizations should present (1) original ID card/Passport or other legal documents consistent with registered information; (2) original Letter of introduction (if representing the shareholder is an organization) and (3) this Meeting Invitation Notice (except in cases where the Confirmation of Attendance at the AGM has been sent as prescribed above).
 - When attending the AGM in case of authorization, the authorized person presents (1) original/certified copy within the last 06 months of his/her ID card/Passport in accordance with the content in the Power of Attorney; (2) certified copy of ID card/Passport/other legal documents of the authorized individual shareholder in accordance with the registered information; (3) original Power of Attorney, (4) Letter of introductions (if authorized recipient of an organizational shareholder), and (5) this Meeting Invitation Notice (*except in cases where the Confirmation of Attendance at the General Meeting has been sent as prescribed above*).
- 6. Instructions for providing comments for content of AGM:** Shareholders and groups of shareholders according to the provisions of the Charter and relevant Laws can make written recommendations on issues that need to be included in the AGM Agenda and sent to the Bank no later than 03 (three) working days before the opening date by sending a mail or email to the address in the Confirmation of Attendance. The proposal must clearly state the name of the shareholder, the number of shareholder's shares, and the proposed issue. The proposal will be officially added to the AGM Agenda and content of the AGM if approved by the AGM of Shareholders.

Note: Shareholders please regularly update the Bank's website to update information about the AGM of Shareholders.

Best regards!

**O/B/O THE BOARD OF DIRECTORS
CHAIRMAN**

(signed)

LE VAN TAN

CONFIRMATION OF ATTENDANCE

Shareholder:

Registration number (ID card/Passport or other legal documents):

Date of issue Place of issue

Phone:

Confirmation of attendance/authorization to attend the 2024 Annual General Meeting of Shareholders of Southeast Asia Commercial Joint Stock Bank (by marking (X) in one of the boxes below) as follows:

1. Direct attendance:

2. Authorization to attend:

Shareholders, please complete the above Confirmation of Attendance and return it to the following addresses via mail or email:

❖ *OFFICE OF THE BOARD OF DIRECTORS - SOUTHEAST ASIA COMMERCIAL JOINT STOCK BANK*

Address: 5th Floor, BRG Building, No. 198 Tran Quang Khai, Ly Thai To Ward, Hoan Kiem District, Hanoi City

Email: vanphonghdqt@seabank.com.vn

Phone: 024.3944 8688 (ext: 5016/ 8897) Website: <https://seabank.com.vn>

❖ *ASEAN SECURITIES JOINT STOCK COMPANY*

Address: Floors 4, 5, 6 and 7, No. 3 Dang Thai Than, Phan Chu Trinh Ward, Hoan Kiem District, Hanoi City

Phone: 024.6275 8668

Fax: 024.6275 3816

Website: <http://www.aseansc.com.vn>

❖ *ASEAN SECURITIES JOINT STOCK COMPANY - HO CHI MINH BRANCH*

Address: 2nd Floor, No. 77-79 Pho Duc Chinh, Nguyen Thai Binh Ward, District 1, Ho Chi Minh City

Phone: 028.3933 0308

Fax: 028.3933 0380

....., 2024

Shareholder/Representative

(sign, write full name and seal)